

## Automatic Payment Program

Save time, money, and take the worry out of making sure the post office gets your electric payment to us by the due date.

The automatic payment program deducts your monthly electric bill directly from your checking account on the due date each month. This free member program saves money on postage, checks, and deducts the money from your account on the last possible day to avoid any late payment penalties from Big Bend Electric Cooperative.

The first of each month you will receive your statement showing the due date and amount to be deducted. An important point to remember is to have the funds available on the withdrawal date. If the funds are not available, the transfer will be treated as a returned check and incur fees from both the bank and Big Bend Electric Cooperative. Two returns for non-sufficient funds constitute grounds for termination from the program.

Sign up today by submitting the application below. **Please continue to make your payments as usual until you receive a confirmation letter from Big Bend Electric stating your first payment date.** You may cancel participation at any time by calling the billing department **at least five working days prior to the due date** of your electric bill at 866-844-2363 or 509-659-1700.

**\*\*Remember: If your account currently has a balance due at the time of submitting this form, it should be paid in your usual manner. It will NOT be automatically bank drafted.\*\***



Big Bend Electric Cooperative, Inc.  
P O Box 348 Ritzville, WA 99169  
509-659-1700 or 866-844-2363

### Automatic Payment Authorization

BBEC Account Number(s) \_\_\_\_\_ Phone \_\_\_\_\_  
Name \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

We are pleased to offer you the option of having your monthly electric bill deducted directly from your checking account. Your authorization below allows Big Bend Electric Cooperative to automatically deduct your monthly electric bill from your checking account. You will still receive monthly statements, which will reflect the previous month's charge. The deduction will occur on the due date listed on your statement which is approximately 20 days after your monthly electric bill is mailed.

I hereby authorize Big Bend Electric Cooperative to automatically withdraw funds from my account at the financial institution named below. **(Please attach a voided check to this form.)**

Financial Institution \_\_\_\_\_ Branch \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Transit / ABA # \_ \_ \_ \_ \_ Account Number \_\_\_\_\_

This authority is to remain in full force and effect until Big Bend Electric Cooperative has received written or verbal notification from me of its termination at least five working days prior to the due date of my electric bill.

Signed \_\_\_\_\_ Date \_\_\_\_\_